Union Representative Sign Out / In Form

Residential and Student Service Programs

CUE union representatives: The total cumulative use of paid release time for the CUE designated employee representative shall be limited to 10 hours in any one month.

AFSCME Service union representatives: Shall be allowed up to a maximum of ten hours per month.

Due to operational needs, union representatives must provide the supervisor prior notification before leaving the premises.

Name	Date	Time Out	Time Returned

Form to be retained by supervisor.

5.8.01